UNIT IV SCHOOL BOARD

1988 - 1989
ANNUAL REPORT

ANNUAL MEETING

OF THE

BOARD OF TRUSTEES OF

REGIONAL ADMINISTRATIVE UNIT NO. 4

JUNE 30, 1989

90-04287//

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October 10, 1989

Honorable Paul Connolly
Minister of Education,
Province of Prince Edward Island,
P.E.I.

Dear Mr. Connolly:

I have the honor to submit, for your consideration, the seventeenth Annual Report of the Board of School Trustees of Regional Administrative Unit #4, for the school year ended June 30, 1989.

This document contains a general statement of the activities of the Board, along with the reports of the various Standing Committees. In addition, statistical information is provided by way of tables on costs, enrollments, attendance, and transportation of students.

Respectfully submitted,

Waldo Taylor

Waldo Taylor,
Chairman (1988-89)
Unit #4 School Board

TABLE I - SCHOOL TRUSTEES & COMMITTEES

NAME	TITLE	ADDRESS	TEL. NO.	BOARD COMMITTEE
Clem Sinnott	Chairman	Morell	961-2690	Finance Ch'man Ex officio of all committees
Linda Aspin	Vice-Chairman	Belle River P.O.	659-2599	Program/Teacher
Lorraine Crawford	Secretary	Montague	838-2449	Building & Maintenance
John Hennessey	Board Member	Souris	687-2960	Transportation
Brian Hogan	Board Member	Morell	961-2556	Transportation
Susan Jackson	Board Member	Murray Harbour N	962-2900	Transportation
Tom Kickham	Board Member	Souris West	687-2573	Program/Teacher
Boyd Leard	Board Member	Souris	687-3225	Building/Maintenance
Allison MacDonald	Board Member	Cardigan R.R. 3	583-2842	Building/Maintenance
George Matheson	Board Member	Montague R.R. 1	838-4424	Program/Teacher
Fred Mullen	Board Member	Mt. Stewart	892-4441	Transportation
Wilbur Naddy	Board Member	Montague	838-2870	Building & Maintenance
Charlie Stewart	Board Member	Vernon P.O.	651-2338	Building & Maintenance
Waldo Taylor	Board Member	Wood Islands	962-2046	Finance
Marian Trowbridge	Board Member	Bridgetown	583-2834	Transportation

The Superintendent may be asked to attend all Committee meetings. Further, the Assistant Superintendent attends Program/Teacher Committee meetings and Transportation; the Maintenance Supervisor attends Maintenance Committee meetings; the Transportation Supervisor attends Transportation Committee meetings; the Business Superintendent attends Finance Committee meetings, Building & Maintenance Committee meetings, and Transportation meetings.

TABLE II - BOARD OFFICE STAFF

NAME	TITLE	STAFF
Phil Lake	Superintendent	Supervisory - Instructional
Sr. Elizabeth Dunn	Assistant Superintendent	Supervisory - Instructional
Dan MacDougall	Business Superintendent	Supervisory - Non-instructional
Bill MacLure	Transportation Supervisor	Supervisory - Non-instructional
John Miodowski	Maintenance Supervisor	Supervisory - Non-instructional
Cathy Ayers Horne	Media Librarian	Consultant
Sandy MacDonald	Co-ordinator of Student Services	Consultant
Leslie Steeves	Language Arts Consultant	Consultant
Jim Nimmo	French Co-ordinator	Consultant
Louise Bruce		Board Office Clerical
Doris Carver		Board Office Clerical
Tanya Flynn		Board Office Clerical
Dorothy Jamieson		Board Office Clerical
Noreen Lannigan		Board Office Clerical
Mary Musick		Board Office Clerical
Dale Sencabaugh		Board Office Clerical
Clare Shepard		Board Office Clerical

TABLE III - PRINCIPALS/CLERICAL STAFF

SCHOOL	PRINCIPAL	SECRETARY	PHONE
Belfast	Ken McAleer	Janice MacDonald	659-2605
Cardigan	Walter Wilkins	Marg Fogarty	583-2398
Dundas	Blanche Howlett	Audrey Riley	583-2711
Eastern Kings	Jim Campbell	Judy Coffin	357-2501
Fortune	Gene MacDonald	Donalda MacDonald	687-2352
Georgetown	Myron Yates	Dawn Martell	652-2602
Montague Cons.	Frank Creighton	Beth Graham	838-2424
Morell Cons.	Ernie Arnold	Anita Geldert	961-2384
Mt. Stewart Cons.	Leo Hendricken	Deanna Birt	676-2458
Rollo Bay Cons.	Wendell Deagle	Mary Peters	687-2821
Souris Cons.	Roger Soloman	Maggie MacPhee	687-2468
Southern Kings Cons.	Bernie Crawford	Suzanne Billard	962-2365
St. Peter's	Aquinas Ryan	Dianne MacKenzie	961-2867
St. Teresa's	Sr. Christina Doyle	Charlotte Bradley	583-2945
Tracadie Cross	Barry Wilson	Debbie MacIntyre	676-2943
Vernon River	Peter Driscoll	Agnes Walsh	651-2618
Montague Regional	Alan Hubley	Suzanne Beagan	
		Sylvia Pollard	
		Laurel Martin	838-2473
Morell Regional	Jim MacAulay	Phyllis Coffin	961-2021
Souris Regional	Albert Fogarty	Barb MacDonald	687-2325

Chairman's Report

Once again I'm pleased to present a brief report on the happenings of the Unit #4 School Board for the 1988/89 academic year.

This year we welcomed two new administrators - Dr. Philip Lake as our Superintendent of Education and Mr. Dan MacDougall, C.A., as our Business Superintendent. Both people have worked hard to know and understand our system and both have served the Unit well. In fact, as I write this I am pleased to know we continue to hold a surplus and the Unit is in good financial shape. This gives us an opportunity to explore carefully many options and alternatives that may assist us with the services we provide our young people.

Last year Mr. Ralph Stonefield retired as Superintendent of Education for 16 years and I paid tribute to him at that time. However, Wayne Hooper, C.A., did not leave Unit #4 until October and I would be remiss if I did not thank him for his hard work, valuable leadership and financial knowledge. Wayne has accepted a position with the Provincial Government and we certainly wish him well.

Last year was a very busy year for the Board and its Committees. In addition to the regular business, the Board was asked to study and make recommendations to the Department of Education on policy papers dealing with: French Education, Vocational Education, Guidance, Special Education, Libraries, Philosophy of Education, Goals of Education, and Elementary Curriculum. We appreciate the fact that the Department of Education is consulting School Boards before finalizing new policy or plans.

From time to time the Board appreciates an invitation to hold regular Board meetings at various schools. Last year we held meetings at Eastern Kings, Vernon River, Morell Consolidated and Belfast. We look forward to visiting other areas this coming year.

As most people know, all School Boards in Prince Edward Island have 15 Board members who are elected to serve the public. Board members serve for 4 years; however, half of the Board members are elected every two years. This year elections were held in the even number zones and 7 positions were open. In 1991 elections will be held in the odd number zones and 8 positions will be open.

School Board elections tend to be dull in Prince Edward Island. However, in Unit #4 last spring things were quite exciting. When the election was over we had 4 new members: Susan Jackson from the Southern Kings area; Tom Kickham from the Souris area; Wilbur Naddy from the Montague area and Marian Trowbridge from the Dundas-Bridgetown area.

At this point I would like to say a word of appreciation for those members who did not offer, or were not re-elected. Ian Coffin, Marjorie Henderson, Gene Murphy and George MacDonald have retired from the Board and they will certainly be missed. Ian Coffin served for 4 years, Marjorie Henderson served for 3 years, Gene Murphy served for 8 years and George MacDonald served for 7 years. We are led to believe that change is good for our organizations. Four

new Board members will undoubtedly bring new ideas, thoughts and questions which we hope will benefit the Unit.

Several exciting things took place this year. We saw construction start for a new school in St. Teresa's and we saw the start of a new addition and renovations at Tracadie Cross. Both facilities will be finished, we're told, prior to school starting in September.

In 1988/89, we saw our new Board Office become a reality. We fought long and hard for this new facility but now know the wait was worth it, since we have a beautiful new building on Douses Road. We would welcome the public to visit us.

1988/89 also was the year we added French Immersion to the Souris area. Many people worked hard for the program and we hope it succeeds. Permission was granted during the year for Morell Regional High School to enter into the semester system and, of course, Souris Regional High School continues to operate under this plan. The Board will continue to monitor the plan. They will be carefully assessing the pros and cons of this new concept in education, with a view to assessing its implications on students preparedness in entering institutions for continuing education.

In the future, we hope to see an increase in the grants for small schools since the Board has tried to please the citizens of Unit #4 by keeping the small schools open. We were pleased to see the Premier express support for small schools and we anxiously await additional financial assistance. We are also anxious to see smaller classes in Grade 1. Hopefully, the future will see additions or renovations to the facilities at Eastern Kings, Rollo Bay, Dundas and Montague Consolidated. The Board will study, as well, the establishment of a Smoke Free environment, the need for accessibility for the handicapped, additional vocational education offerings, etc., etc. Of course, our policies will have to be studied and revised to keep up with the changing times.

Our enrollment appears to have leveled off and, as such, we have a slight reduction in the staff from ratio. However, we did have an increase in our teaching force for Special Education and Guidance. We appreciate the efforts by the Department of Education to offer a comprehensive program for our students.

I have been pleased to have served as Chairman of Unit #4 Board on several occasions. I would like to express to the Trustees and Board based staff my appreciation for their co-operation and interest in serving the students in Unit #4. I hope they will give the same consideration to my successor, Clem Sinnott. I will continue to serve Zone #14, working for the best interests of all students in Unit #4 to give them the best possible education.

Respectfully submitted,

Waldo Taylor
Chairman

Superintendent's Report

This has been a great year, in my view, and I'm pleased to have the opportunity to serve as Superintendent of Education in the Unit #4 School District.

During the Spring of 1988, when I was considering the possibility of serving as your Superintendent, I had an opportunity to read a little booklet entitled "A Plan of Action for Education" published by the Department of Education, October, 1987. This "statement" by the Department clearly showed that Department and Government were aware of the importance of education and outlined some of the goals and objectives. It described the Department's intention to review goals and philosophy; to review policy; to plan for the future; provide extra funds for Special Education, Guidance and Libraries; to improve services regarding science and technology programs, vocational education and French Language education; and, best of all, this process will "be undertaken in consultation with partners in the education system."

The Department's position paper really helped me make up my mind to move to Prince Edward Island and become involved in this great movement to evaluate the present and prepare for the future. I have not been disappointed - everything the Department had outlined is being addressed, or is in some process of finalization. Personally, I am delighted since I am convinced many changes and services will increase the opportunity for you people. Really, this is what education is all about ...the best possible opportunity for the children of today; the citizens of tomorrow.

In the run of any school year, we find we have many meetings and many problems to be solved that deal with bus routes, Labor Unions, oil tanks, buses, buildings, books, evaluations, staffing, etc., etc. However, we should never lose sight of the fact that we exist for children and we must do everything possible to provide the best possible opportunity for them.

Over the year I have been impressed with the overall quality of education in our schools and, in general, with the commitment, dedication and professionalism of most teachers. The children and citizens of Unit #4 have a great deal to be thankful for, yet there is always room for improvement. Hopefully, every year will see a move towards a healthy learning environment and to improved teaching and opportunities for all students.

Next year we are fortunate to add three new Guidance Counsellors and three Special Education positions. Government funding has been increased to help us deal with student problems, be it in the home or school, or as a result of students not being motivated or successful. We have also rearranged some job descriptions, so much so we will have a Co-ordinator of Student Services. He will embrace the duties of our psychologist as well as address the needs of students, in particular the possibility of Alternative Education for those at the high school level who may not be motivated.

We look forward to seeing: the development of the recommendations surrounding the Hall-Glendenning Report on Vocational Education; the Philosophy of Education Report; and the Elementary Curriculum Guidelines. In short, we are living and working in a very exciting time in the history of education in

Prince Edward Island.

Our financial picture is very positive; indeed, tribute must be paid to Wayne Hooper and Dan MacDougall for their wise leadership and direction. At the same time, all personnel should be thanked for the little extra that happens from time to time, in particular our office staff, the secretaries and support personnel. A few extra dollars will be used to assist us with those unexpected problems that arise from time to time.

In my view, Unit #4 is a good school system and a lot of this credit should go to Ralph Stonefield who was your Superintendent for 16 years. The beautiful buildings, the strong teachers, the caliber of the programs just don't happen. A great deal of hard work, sound leadership strategies, sound policy and the commitment of all our employees bring the positive results.

Unit #4 is good because all our employees work together to do the best we can for our students. Thanks have to go out to everyone - our secretaries and Board Office staff, our caretakers and cleaners, our bus drivers and mechanics, as well as our teachers and principals. Thanks also are extended to our parents and taxpayers who all share in the development of the schools. Finally, a great deal of thanks has to be extended to our young people who need to attend regularly, study hard and take pride in their surroundings and environment.

Let's continue to work hard together for the students of Unit #4. Horrah for Unit #4.

Respectfully submitted,

Dr. Philip Lake, Ed.D., C.A.S.
Superintendent of Education.

Report of the Program/Teacher Committee

This report focuses on the activities of the committee for the 1988/89 school year. As in other years, the committee is concerned with instructional personnel staffing, programs, and with the evaluation of staff and programs.

In the area of staffing the committee is involved with the interviewing of prospective teachers and recommending to the Board suitable candidates for full-time and part-time positions. In addition, the committee is involved in accepting resignations and retirements, approving teacher transfers, granting of tenure to teachers, and approving re-engagement of teachers; all subject ultimately to Board approval. Also in the area of staffing, the committee interviewed sabbatical leave candidates, recommended the granting of leaves of absence, and leaves for the purpose of french re-training.

Changes in instructional staff for the 1989/90 school year included:
(a)twelve teachers retired;
(b)four resigned;
(c)eleven teachers were granted leaves of absence (three under the deferred salary plan, one for an extension to a leave of absence, one for the rotation plan, two leaves of absences for study purposes, four to assume positions other than teaching)
(d)Five teachers are returning to the Unit from leaves of absence.
(e)One teacher was granted a teacher exchange.
(f)Two teachers were appointed consultants or co-ordinators.
(g)Nine teachers have successfully completed their probationary period and have been granted tenure.
(h)Seventeen teachers were granted transfers within the Unit - most of them in response to an opportunity given to request transfers as positions became available.
(i)Twenty-two new teachers, full and part-time, have been hired. These include library, french immersion, special education, resource teachers, and classroom teachers.

The second major function of the program/teacher committee is curriculum. During the 1988/89 school year the committee spent time reviewing and making recommendations on the following topics:

(a)Recommended that the Board approve the Morell Scheduling proposal.
(b)The committee, over an extended period of time, will be considering long range curriculum planning for the Unit. During the past year consideration was given to the staffs in schools under the present pupil/teacher ratio formula and providing inservice for teachers, and the realistic range of programs that can be offered in small schools.

The Committee met with parents from the Souris area who supported early french immersion for Souris Consolidated School. A proposal was received from principals of small schools detailing concerns that they and their staffs have who work in these schools.

A proposal was also presented to the committee from the consultants at the Board Office requesting monies and time to provide staff development

inservice. As a result of these meetings, recommendations were made to the Board to give consideration to the request that was brought before the committee. The committee also dealt with a vocational education proposal from the Department of Education and suggested additions and modifications to the proposal.

(c)The committee visited student councils in two of the high schools in the Unit and discussed their concerns with them. These concerns were brought back to the appropriate committees of the Board for their consideration.

(d)The committee visited a number of schools to receive input from the staffs and view the facilities. The teachers discussed with the committee such topics as emotional and behavioural problems that they are encountering with students, difficulty experienced in providing a wide range of programs in smaller schools, appreciation for additional staff in library and guidance that is forthcoming from the Department of Education, and reinforced the need for additional staff members to accommodate the growing need for computer education, library, and guidance services.

The Program/Teacher Committee wishes to express its appreciation to the Board Office staff, the Unit's instructional staff, and the non-instructional staff for their cooperation during the past year. A special thanks is conveyed to previous Program/Teacher Committee members and especially the chairman, Gene Murphy, on his retirement from the Board. His chairmanship of this committee was very much appreciated.

Respectfully submitted,

Boyd Leard
Acting Chairman

OPERATIONS REPORT

The School Board has changed the method of reporting the results of the transportation, building and maintenance, and finance committee report for the year ended June 30, 1989 from that of other years by combining all three committee reports under one titled "Operations Report".

The three operational committees held regular monthly meetings during the school year. The meetings covered a wide range of topics with each committees significant highlights outlined below.

FINANCE COMMITTEE

- Preparation and presentation of annual budgets to the Department of Education.
- Regular review of the financial results of the Unit.
- Overseeing the expenditures of Board approved special projects.
- Formulation and review of policy recommendations as necessary.

BUILDING AND MAINTENANCE COMMITTEE

- Overseeing the renovations and new construction at Tracadie Cross and St. Teresa's Schools.
- Overseeing the operations of the twenty school buildings throughout the Unit.
- Calling for and recommending tenders to the full Board for services such as snow removal, grass cutting, fuel oil, painting, major renovations and other items as required in accordance with Board policy.
- Interviewing for janitorial positions as required.

TRANSPORTATION COMMITTEE

- Preparation of a school bus evacuation policy.
- Calling for tenders for the eight new buses purchased by the Board during the school year.
- Interviewing candidates for bus driving positions.

- Approving requests for special contracts for transportation services.

- Overseeing and developing existing and new policies as they effect transportation.

It is the responsibility of each committee to review, analyze, discuss, and recommend to the full Board suggestions and/or solutions to areas assigned under each committee. It is because of these committees that the full Board is able to deal with the vast amount of business requiring the attention of the Board at the regular School Board meeting. Each of the undersigned wish to express sincere thanks to the Board office staff and fellow committee members for the cooperation extended.

Respectfully submitted,

Charles Stewart
Chairman
Transportation Committee

George Matheson
Chairman
Building & Maintenance
Committee

Waldo Taylor
Chairman
Finance Committee

REGIONAL ADMINISTRATIVE UNIT NO. 4

MONTAGUE, P.E.I.

FINANCIAL STATEMENTS

JUNE 30, 1989

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AUDITORS' REPORT

To the Board of School Trustees of
Regional Administrative Unit No. 4

We have examined the balance sheets of Regional Administrative Unit No. 4 as at June 30, 1989 and the statements of revenue, expense and operating surplus and capital surplus for the year then ended. Our examination was made in accordance with generally accepted auditing standards, and accordingly included such tests and other procedures as we considered necessary in the circumstances.

In our opinion these financial statements present fairly the financial position of the Unit as at June 30, 1989 and the results of its operations for the year then ended in accordance with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Charlottetown
Prince Edward Island

July 27, 1989

Chartered Accountants

REGIONAL ADMINISTRATIVE UNIT NO. 4

BALANCE SHEET

JUNE 30, 1989

ASSETS	1989	1988
Current		
Cash	$ 822,590	$ 678,587
Receivables		
Grants (Note 2)	165,583	154,989
Miscellaneous	25,765	22,246
Prepaids (Note 3)	312,679	14,200
	1,326,617	870,022
Capital		
Land, buildings, and equipment (Note 4)	24,555,859	24,903,751
	$25,882,476	$25,773,773
LIABILITIES AND SURPLUS		
Current		
Payables and accruals		
General	$ 163,051	$ 30,706
Salaries and benefits	33,259	30,588
Debentures matured and payable	4,500	4,500
Debenture interest payable	5,803	5,803
Payable to Province of P.E.I. (Note 5)	297,949	381,895
Deferred items (Note 3)	460,471	46,736
	965,033	500,228
Operating surplus - fully committed (Note 9)	361,584	369,794
	1,326,617	870,022
Capital		
Long term debt - debentures	15,774,200	16,309,355
Capital surplus	8,781,659	8,594,396
	24,555,859	24,903,751
	$25,882,476	$25,773,773

Commitment (Note 9)

Approved on Behalf of the Board

Waldo Taylor .....Board Chairman

Lorraine Crawford .....Board Secretary

REGIONAL ADMINISTRATIVE UNIT NO. 4

TRUST FUNDS

JUNE 30, 1989

BALANCE SHEET

ASSETS	1989	1988
Due from general accounts	$ 1,277	$ 1,360
Term deposits	23,000	23,000
Deposits with provincial government	2,200	2,200
	$ 26,477	$ 26,560
CAPITAL		
Trust Surplus (see statement)	$ 2,277	$ 2,360
Trust Capital	24,200	24,200
	$ 26,477	$ 26,560

STATEMENT OF INCOME, EXPENDITURE AND SURPLUS

YEAR ENDED JUNE 30, 1989

	James A. Gordon Memorial Bursary	Dr. Percy Lavers Memorial	Albert MacLaren Memorial Bursary	Robert and Elizabeth Fraser Trust	Misc.	1989	1988
Income	$ 200	$2,000	$ 112	$ 94	$2,680	$ 5,086	$ 5,282
Expenditure	200	3,300	100	94	1,475	5,169	5,907
	nil	(1,300)	12	nil	1,205	(83)	(625)
Surplus, beginning of year	45	1,380	13	nil	922	2,360	2,985
Surplus, end of year	$ 45	$ 80	$ 25	Nil	$2,127	$ 2,277	$ 2,360

REGIONAL ADMINISTRATIVE UNIT NO. 4

STATEMENT OF CAPITAL SURPLUS

YEAR ENDED JUNE 30, 1989

	1989	1988
Capital surplus, beginning of year	$8,594,396	$ 8,619,615
Add:		
School buildings and major projects (Note 6)	257,241	475,326
Renovations, furniture and equipment	133,074	205,316
Buses	324,000	235,081
Debt retirement out of current funds - debentures	590,154	525,646
	9,898,865	10,060,984
Deduct:		
Advance (repaid) re Montague wood boiler		(131,280)
Advance Souris High renovation		(5,796,000)
Advance Morell High renovation		(4,800,000)
Issue of debenture re Souris High renovation		5,795,654
Issue of debenture re Morell High renovation		5,093,975
Issue of debenture re Montague wood boiler		160,000
Issue of debenture re Montague roof		75,000
Issue of debenture re Morell consolidated	55,000	
Depreciation		
Buildings	566,494	574,425
Furniture and equipment	250,723	271,500
Buses	244,989	223,314
	1,117,206	1,466,588
Capital surplus, end of year	$8,781,659	$ 8,594,396

REGIONAL ADMINISTRATIVE UNIT NO. 4

STATEMENT OF REVENUE, EXPENSE AND OPERATING SURPLUS

YEAR ENDED JUNE 30, 1989

	1989	%	1988	%
Revenue				
Grants from the Department of Education				
Operations	$ 928,976	4.4	$ 878,206	4.5
Instructional	13,090,792	61.5	12,136,372	61.7
School maintenance and operation	2,917,359	13.7	2,851,562	14.5
Transportation	2,374,782	11.1	2,260,046	11.5
Interest on long term debt	1,888,672	8.9	1,459,810	7.4
Sundry (Note 7)	101,329	0.4	74,162	0.4
	21,301,910	100.0	19,660,158	100.0
Expense				
Operations	980,273	4.6	949,438	4.8
Instructional	13,178,602	61.8	12,279,114	62.2
School maintenance and operation	2,761,182	12.9	2,819,164	14.2
Transportation	2,296,341	10.8	2,239,815	11.3
Interest on long term debt	1,888,672	8.9	1,459,810	7.3
Special projects undertaken by the Board	205,050	1.0	48,975	0.2
	21,310,120	100.0	19,796,316	100.0
Excess of expense over revenue for the year	(8,210)		(136,158)	
Operating surplus, beginning of year	369,794		505,952	
Operating surplus, end of year	$ 361,584		$ 369,794	

REGIONAL ADMINISTRATIVE UNIT NO. 4

SCHEDULE OF OPERATIONS EXPENSE

YEAR ENDED JUNE 30, 1989

	1989	1988
Salaries and benefits (see note below)		
Supervisory	$182,762	$173,132
Secretarial and clerical	528,549	494,468
	711,311	667,600
Insurance	42,431	44,707
Professional services	688	21,668
Board member remuneration	20,243	19,040
Board member travel and other	43,563	28,802
Postal services	5,411	12,427
Advertising	8,890	10,416
Office supplies	17,679	19,578
Telephone	58,779	51,831
Travel	49,772	44,167
Professional development	17,317	16,477
Miscellaneous	4,189	12,725
	268,962	281,838
	$980,273	$949,438

Note: Supervisory salaries include:

Superintendant
Assistant Superintendant
Business Superintendant

Secretarial and clerical salaries include:

Board office secretarial and clerical staff
School secretarial staff

REGIONAL ADMINISTRATIVE UNIT NO. 4

SCHEDULE OF INSTRUCTIONAL EXPENSE

YEAR ENDED JUNE 30, 1989

	1989	1988
Salaries and benefits (see note below)		
Instructional supervisory	$ 2,393,975	$ 2,283,271
Instructional non-supervisory	10,419,451	9,646,608
	12,813,426	11,929,879
Program		
Computer science	10,357	12,098
Library	31,802	38,227
Duplicating supplies	85,482	40,822
Academic supplies	43,698	53,057
Home economics	4,897	5,648
Industrial arts	11,375	9,346
Science	7,321	7,226
Physical education	30,960	25,355
Art	9,621	9,766
Music	2,306	2,892
Guidance	4,169	2,685
French	10,068	8,290
Special education	4,204	3,846
Vocational education		
Business	11,943	10,255
Carpentry	14,919	15,166
Motor vehicle repair	35,042	24,833
Welding	47,553	35,423
Other vocational and prevocational courses	9,187	8,521
Miscellaneous	(9,728)	35,779
	365,176	349,235
	$13,178,602	$12,279,114

Note: Supervisory salaries include:

Principals
Vice-Principals
Department heads
Co-ordinators
Consultants

Non-Supervisory salaries include:

All teaching staff excluding those listed above

REGIONAL ADMINISTRATIVE UNIT NO. 4

SCHEDULE OF SCHOOL MAINTENANCE AND OPERATION EXPENSE

YEAR ENDED JUNE 30, 1989

	1989	1988
Salaries and benefits (see note below)	$ 996,371	$ 938,216
Fuel	214,082	245,066
Insurance	24,906	49,241
Electricity	260,786	279,931
Garbage, water and sewage	31,569	26,565
Janitorial supplies	63,590	61,085
Equipment repairs	20,058	27,475
Building repairs	211,479	239,630
Annual cleaning	8,889	8,657
Maintenance of grounds	30,038	31,949
Snow removal	44,212	44,142
Miscellaneous	37,985	21,282
	947,594	1,035,023
Depreciation - school buildings	566,494	574,425
- furniture and equipment	250,723	271,500
	817,217	845,925
	$2,761,182	$2,819,164

Note: Salaries include:

Building and Maintenance Supervisor
Janitorial staff
Maintenance staff

REGIONAL ADMINISTRATIVE UNIT NO. 4

SCHEDULE OF TRANSPORTATION EXPENSE

YEAR ENDED JUNE 30, 1989

	1989	1988
Salaries and benefits (see note below)	$1,498,372	$1,438,472
Gas - bulk	182,076	206,018
- service station	86,408	80,040
Contracted transportation service - disadvantaged students	19,620	17,218
Bus depot parts and supplies	211,461	217,364
Outside repairs and maintenance	16,472	17,793
Insurance	9,844	11,942
Extra curricular transportation - rentals only	4,956	8,020
Snow removal	6,525	7,838
Miscellaneous	15,618	11,796
	552,980	578,029
Depreciation - buses	244,989	223,314
	$2,296,341	$2,239,815

Note: Salaries include:

Transportation Supervisor
Bus driver staff
Bus depot staff

1. Accounting policies

(a) Fixed assets

Land, buildings, furniture and equipment are recorded at values carried in the accounts of the former School Boards as at June 30, 1972, with subsequent additions at cost. Buses are recorded at cost.

The depreciation rate for furniture and equipment is 15 percent per annum calculated on the diminishing balance basis and for buses is 12 percent per annum calculated on the straight line basis. Buildings are depreciated at 2½ percent per annum on the diminishing balance method.

(b) Inventories, at the lower of cost and net realizable value

Bus parts inventory on hand at a cost of $94,982 have not been reflected on the balance sheet. All such parts are expensed when purchased.

2. Grants receivable

	1989	1988
Salaries and benefits	$ 41,729	$ 39,692
Grants under advanced	78,854	70,297
Financing assistance - wood boiler	45,000	45,000
	$165,583	$154,989

3. Prepaids

Included in prepaids are 1989-90 school bus purchases in the amount of $297,897.

The funding for the 1989-90 school bus purchases in the amount of $424,800 is included in deferred items.

4. Land, buildings, and equipment

	1989			1988
	Gross Value	Accumulated Depreciation	Net Book Value	Net Book Value
Land - nominal value	$ 1		$ 1	$ 1
Buildings	27,179,677	$5,083,431	22,096,246	22,405,499
Furniture and equipment	3,684,979	2,264,217	1,420,762	1,538,410
Buses	2,400,520	1,361,670	1,038,850	959,841
	$33,265,177	$8,709,318	$24,555,859	$24,903,751

5. Payable to Province of Prince Edward Island

	1989	1988
General payroll accounts	$275,059	$336,244
Tuition paid to Unit 4	22,890	19,050
Other		26,601
	$297,949	$381,895

6. School buildings, equipment, and major projects

Included in the current year additions are the following:

Floor replacement several schools	$ 70,200
Wall construction several schools	95,400
Morell Consolidated window replacement	43,000

7. Included as sundry revenue is $90,807 related to interest earnings during the year.

8. Long term lease

The Board is a party to a 50 year lease with the Tracadie Community Centre for the use of part of their facility as a gym for the students at Tracadie Cross School. The cost of the lease is $10,000 and will be amortized over the life of the lease. The lease expires on June 30, 2032.

9. Commitment

Substantially all remaining operating surplus has been committed by the Board to special projects scheduled for completion during the 1989-90 school year.

TABLE IV
PRINCE EDWARD ISLAND
UNIT 4
ENROLMENT BY SCHOOL, GRADE AND SEX AS OF OCTOBER 31, 1988

SCHOOL	GRADE 1		2		3		4		5		6		7		8		9		10		11		12		SPEC.		TOTAL		TOTAL
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	
410													38	31	54	41	105	102	135	91	132	108	128	144	5	1	597	518	1115
411																	33	38	54	34	48	44	29	27	6	1	170	144	314
412															10	3	52	35	42	40	50	39	48	50	6	0	208	167	375
440	15	11	13	14	15	8	10	6	9	15	8	15	12	14	10	11	15	6									107	100	207
441	17	14	12	11	11	8	13	8	12	13	13	12	13	8	16	13											107	87	194
442	9	8	7	8	6	11	6	4	4	9	8	6	9	11	6	8											55	65	120
443	9	9	10	8	14	5	9	6	7	11	9	11	9	10	10	12											77	72	149
444	10	8	10	7	9	4	5	1	6	4	7	7	8	5	8	1											63	37	100
445	6	9	10	7	8	6	9	9	9	3	11	4	8	7	12	5											73	50	123
446	35	42	33	36	31	34	36	47	44	40	42	38													22	5	243	242	485
447	9	19	13	12	19	14	20	21	23	14	18	16	14	10	14	20									11	2	141	128	269
448	7	5	10	8	7	9	8	6	4	2	4	3	8	9	5	8											53	50	103
449	13	8	11	12	11	11	12	10	12	8	9	8	10	7	7	13											85	77	162
450	13	16	17	22	15	18	11	13	25	17	23	14	14	10	19	13									3	3	140	126	266
451	30	27	26	15	34	25	31	28	23	26	23	20	18	19	24	26									6	4	215	190	405
452	9	11	7	4	4	7	8	11	7	4	10	7	8	2	5	9											58	55	113
453	7	2	6	5	7	4	6	6	5	5	3	4	3	5	4	4											41	35	76
454	9	5	8	4	8	7	7	3	7	10	13	4	10	10	8	7											70	50	120
455	10	15	20	13	19	15	15	20	19	12	20	14	10	16	20	9	15	15									148	129	277
TOTALS	208	209	213	186	218	186	206	199	216	193	221	183	192	174	232	203	220	196	231	165	230	191	205	221	59	16	2651	2322	4973

410 - Montague Regional
411 - Morell Regional
412 - Souris Regional
440 - Belfast
441 - Cardigan
442 - Dundas
443 - Eastern Kings
444 - Fortune
445 - Georgetown
446 - Montague Cons.
447 - Morell Cons.
448 - Mt. Stewart
449 - Rollo Bay
450 - Souris Cons.
451 - Southern Kings
452 - St. Peter's
453 - St. Teresa's
454 - Tracadie Cross
455 - Vernon River

TABLE V

PRINCE EDWARD ISLAND

ENROLMENT BY AGE, GRADE, SEX

UNIT 4

OCTOBER 31, 1988

AGE	GRADE 1		2		3		4		5		6		7		8		9		10		11		12		SPEC.		TOTAL		TOTAL
	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	
Under 6	51	34																									51	34	85
6	149	158	46	41																							195	199	394
7	8	16	130	146	44	31																			1	6	183	199	382
8	1		8	25	133	160	37	32																	6	5	185	222	407
9			1	1	8	22	142	139	38	36	1															7	190	205	395
10			1		1	5	19	29	138	137	36	26													2	9	197	206	403
11							1	5	15	37	124	149	45	35											1	5	186	231	417
12								1	2	6	18	35	113	117	30	26									1	4	164	189	353
13											4	9	15	31	133	123	42	31							2	2	196	196	392
14												2	1	9	28	56	122	107	26	25					1	3	178	202	380
15															9	25	24	59	91	109	27	32		1	1	2	152	228	380
16															3	1	8	20	31	50	128	111	31	21		2	201	205	406
17																1		2	11	41	23	55	116	94	1	5	151	198	349
18																		1	3	5	6	23	48	57		1	57	87	144
19																				1	2	6	20	18		1	22	26	48
20																			2		3	3	5	10		4	10	17	27
Over 20																			1		2		1	4		3	4	7	11
	209	208	186	213	186	218	199	206	193	216	183	221	174	192	203	232	196	220	165	231	191	230	221	205	16	59	2,322	2,651	4,973

TABLE VI

TEACHERS BY QUALIFICATION & AVERAGE SALARY

1988-89			1987-88		
CLASS OF CREDENTIAL	NO. OF POSITIONS	AVERAGE SALARY	CLASS OF CREDENTIAL	NO. OF POSITIONS	AVERAGE SALARY
VOCATIONAL	7.75	$37,044	VOCATIONAL	8.25	$36,173
CERT II	2	$23,320	CERT II.	2.5	$22,423
CERT. III	5	$27,691	CERT. III	4	$26,626
CERT. IV.	40	$32,996	CERT. IV	47.59	$30,664
CERT. V	154.68	$38,207	CERT. V	146.85	$35,151
CERT. VA	43	$40,384	CERT VA	42.5	$39,900
CERT. VI	34	$42,386	CERT VI	33.5	$40,668
TOTAL	286.43	$38,106	TOTAL	285.04	$35,821

TABLE VII

EMPLOYEES BY CLASS & AVERAGE SALARY

	1988-89		1987-88	
CLASS OF EMPLOYEES	NO. OF POSITIONS	AVERAGE SALARY	NO. OF POSITIONS	AVERAGE SALARY
Clerical	23.3	$19,914	23.3	$19,077
Janitors	36.76	$21,281	37.12	$21,060
Bus Drivers	82	$14,633	83	$14,366
Board Based Supervisory:				
a. Non-Instructional	3.25	$38,532	3	$37,609
b. Instructional	4	$52,024	4	$49,945
Student Aides	12.5	$12,911	11	$11,756
Teachers	286.43	$38,106	285.04	$35,821
TOTALS	448.24	$30,911	446.46	$29,118

NOTE: SALARY FIGURES DO NOT INCLUDE BENEFITS.

TABLE VIII

TRANSPORTATION STATISTICS

		1988-89	1987-88
1.	Number of operational buses	79	79
2.	Seating capacity of buses used	4,648	4,612
3.	Number of students transported	4,094	4,077
4.	Kilometers per day regular route	7,018	6,782
5.	Kilometers per year regular route	1,312,415	1,261,498
6.	Kilometers per year extracurricular use	55,229	52,901
7.	Total kilometers per year	1,367,644	1,314,399
8.	Cost of salaries and benefits	1,498,372	1,438,482
9.	Cost of bus operation*	$ 552,980	$ 578,029
10.	Total transportation operational cost (#8+#9)	$2,051,352	$2,016,501
11.	Average number of students per bus	51.8	52.3
12.	Percent of bus capcity used	88.2	88.4
13.	Average number of yearly kilometers per bus (#1 divided into #7)	17,312	16,638
14.	Operational cost per bus (#1 divided into #9)	$ 7,000	$ 7,317
15.	Operational cost per kilometer (#7 divided into #9)	$ .40	$ .44
16.	Total transportation operation cost per student transported (#3 divided into #10)	$ 501.06	$ 494.60
17.	Total per kilometer (#10 divided into #7)	$ 1.50	$ 1.53

*Does not include depreciation on the bus fleet, bus depot, or bus depot equipment.

TABLE IX

INVENTORY OF SCHOOL BUSES - 1988/89

Number of buses on hand July 1, 1988	89
Busses sold since July, 1988	9
New buses ordered and delivered	9
Number of buses on hand June 30, 1989	89
	--
	--
Cost of new buses	$324,000